



# Sixth Form Admissions Policy

Next review date – March 2024



# HOLMES CHAPEL SIXTH FORM COLLEGE ADMISSIONS CRITERIA 2023/2024

## Entry Requirements

The college offers Level 3 qualifications in the Sixth Form (A Levels, BTEC, Advanced Diploma and Applied Diploma).

The general guideline for the admission of students into the Sixth Form is that there is an appropriate pathway accessible to the student. The entry requirements for each pathway will vary. For students to follow a Level 3 course consisting of A Levels only, the minimum requirement is that students will have achieved at least 5 GCSEs at grade 5 or above.

For students to be entered onto the combined pathway (combination of A Levels and A Level equivalent), students will have achieved a minimum of 5 GCSEs at grade 4 or above including English and Maths. For students to be entered on to a vocational only pathway (Non A Levels), students must have achieved 5 GCSE grades at 4 or above. In exceptional circumstances students with a grade 3 in Maths and/or English may be admitted onto this pathway if they are committed to resit Maths and /or English during Year 12. Some subjects have specific entry requirements. Minimum entry requirements are the same for internal and external applicants.

Those who have a statement of special educational needs which names the school will be admitted. For more specific details of a subject entry requirements please see the prospectus via the website [www.hc6f.co.uk](http://www.hc6f.co.uk). Telephone enquiries can be made to 01477 410500.

## External admission number

The School Admissions Code requires schools that set out to admit external candidates into the Sixth Form to have a published admissions number. The admission number for Year 12 is 25 students. This admissions number only refers to students joining the school for the first time and does not include students transferring from earlier year groups. Please note that admission to the College is not the same as admission onto individual courses, which may be full, or fail to attract sufficient numbers. In such cases, applications will be advised of alternative provision.

## Application Procedure

Internal applicants should register their intention to study at the Sixth Form College by using the digital google application form. This will be sent out to Year 11 students via their school email.

Entry will not be determined by a formal interview (around March), but an informal guidance (Nov-Dec) meeting will be held to discuss options and advise students on appropriate course selections. However, a written/verbal reference may be sought from an external applicants' current school as to the suitability of the course or level being considered.

## Oversubscription

Where required the oversubscription criteria below will be applied to external applicants. Priority will be given in the following order:


- Students in care also looked after students (LAC)
- Students who were looked after but ceased to be so by reason of adoption, a resident order or special guardianship order
- Students with a sibling at the school at the time of admission
- Students in a Cheshire East school without Years 12 & 13
- Students in a Cheshire East school not offering the courses requested
- Students in any school without Years 12 & 13
- Students in any school not offering the courses requested

Where there is oversubscription in a category priority will be given to students living nearest the school as measured by a straight line. The distance, for admissions purposes, is measured using the straight line distance from the reference point of home to the main student entrance to the school.

## Appeals

Parents and students have the right to appeal against any decision refusing a Sixth Form place in a school. Appeals will be heard by a Governor panel within 40 school days of the appeal being lodged with the school.

Review:

Prepared by: Ms J Camm
Approved by the Board of Governors
 Signature:
Name: Mrs T Goodwin
Date: 26/04/2023
To be reviewed: Annually