



Safeguarding Statement

Following national NSPCC guidance Holmes Chapel Comprehensive wish to advise that we are aware that our school visitors may come in a range of different capabilities. Visitors who represent organisations and are self-employed should have their own safeguarding and child protection policy and procedures.

At Holmes Chapel Comprehensive school we expect all visitors to have a photograph taken and sign in to our school without exception.

We expect all visitors to wear a visible yellow lanyard displaying the printed sign in details. You will be expected to show this on request from staff. Please display this alongside any organisational identification you may be already wearing.

Around school and in the reception area you will see clear posters informing you of who you should speak to if you wish to raise a safeguarding concern. We take the safety of our students extremely seriously and remind you that "Safeguarding is Everyone's Responsibility".

If a visitor reports a concern, the nominated Child Protection Lead will work with you to record the concerns and make the appropriate referrals to the required service.

All staff have had child protection training and have read the current "**Keeping Children safe in Education Guidance**".

If visitors will be working one-to-one with a child, we will carry out further in depth checks prior to the visit.

[Click here](#) for our full safeguarding policy

Visitor checklist –

- ✓ Make sure you understand and follow the school's processes for visitors, whichever capacity you are visiting in.
- ✓ Confirm the date and time of your visit with the school. Make sure you know who to ask for when you arrive.
- ✓ If you're self-employed or visiting on behalf of an organisation, be prepared to share your safeguarding and child protection policies and procedures in advance. The school will need to check that your safeguarding measures meet their standards.
- ✓ Organisations should provide the school with written confirmation that visitors have been recruited following HCCS safer recruitment procedures. This includes confirmation that anyone working or volunteering with children has undergone the relevant vetting and barring checks. The school will need to check these procedures meet their standards.
- ✓ If you are self-employed, it's best practice to show the school evidence that you have carried out the appropriate vetting and barring procedures.
- ✓ If you plan to take photographs of children and young people as part of your work, you must seek prior permission from the school.

Make sure you know how to recognise and respond to any concerns about a child's safety or welfare.

Thank you for reading and enjoy your visit to HCCS.