**Holmes Chapel Comprehensive School**

**&**

**Sixth Form College**

**GOVERNOR APPLICATION FORM**

**Private and Confidential**

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| Name: |  |

Please return the completed application form to:

Pauline Challinor

Clerk to Governors

Holmes Chapel Comprehensive School

Selkirk Drive

Holmes Chapel

CW4 7DX

The information you supply will only be used for the governor appointment process. It will not be disclosed to any person who is not involved in that process.

**APPLICATION TO BECOME A COMMUNITY GOVERNOR**

Community governors are appointed by the governing body to represent community interests. Community governors can be people who live or work in the community served by the school, or people who do not work in or live close to the school but are committed to the good governance and success of the school.

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| Name: (block capitals) |  |
| Address: (block capitals) |  |
| Telephone Number: (daytime) |  |
| Mobile Number: |  |
| Email: |  |
| Current Employment:  Title/Position: |  |

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| Have you previously served on a School Governing Body?  If yes, where and when?  Address:  Dates: (dd/mm/yy) From:  (dd/mm/yy) To: |

**Of the following two descriptions which ONE describes you best:**

* An Originator (ie an 'ideas' person) ❒

**or**

* A Finisher (ie someone who can take an idea and see it through/make it work) ❒

**In order to carry out its statutory duties effectively the Governing Body requires range of skills and expertise. No single governor is expected to have all of these skills but they should appear across the team of governors.**

Please indicate your level of confidence and expertise in the areas listed below:

1 = none

2 = basic/limited

3 = average

4 - experience

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| PR/Marketing |  | Legal Knowledge |  | Use of premises |  |
| Strategic Planning |  | Decision Making |  | Communications |  |
| Finance |  | ICT |  | Health & Safety |  |
| Problem Solving |  | Performance Management |  | Project Management |  |
| Human Resources |  | Risk Assessments |  | Handling complaints, grievances, appeals |  |
| Staff Recruitment |  | Self-evaluation |  | School Improvement |  |
| Leadership |  | Chairing |  | Coaching/mentoring or CPD |  |
| Team Working |  | Experience of Governance |  | Special Educational Needs |  |
| Data Analysis |  |  |  |  |  |

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| **Training:**  Please give brief details of courses you have undertaken in the past 3 years - include governor training, work based training and evening classes. |

**Please give your reasons for applying to be a Governor**

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| Please also list any skills you may have that you feel could be put to good use in helping a Governing Body to discharge its many responsibilities, e.g. Job or hobbies in relation to finance, personnel, building maintenance, marketing, etc. |

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| Your Referee: (block capitals)  (Your referee should not be related to you and should have known you for a minimum of 3 years)  Name:  Contact Address: |

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| **In addition the School Governance (Constitution) (England) Regulations 2007 state that a person will be disqualified from becoming a School Governor if any of the following provisions apply:** |
| * Are being detained under the Mental Health Act 1983. * Have failed to attend the governing body meetings for a continuous period of six months. * Are bankrupt. * Are subject to a disqualification order under the Company Directors Disqualification Act 1986 or to an order made under section 429 (2) of the Insolvency Act 1986. * Have been removed from the office of charity trustee or trustee for charity by the Charity Commissioners   or High Court on grounds of any misconduct or mismanagement, or under section 7 of the Law Reform   * (Miscellaneous Provisions) (Scotland) Act 1990 from being concerned in the management or control of any   body.   * Are included in the list of teachers or workers prohibited or restricted from working with children or young   people.   * Are disqualified from working with children. * Are disqualified from being an independent school proprietor, teacher or employee by the Secretary of State. * Have been sentenced to 3 months or more in prison (without an option of a fine) in the 5 years before   becoming a Governor or since becoming a Governor.   * Have received a prison sentence of 2½ years or more in the 20 years before becoming a Governor. * Have at any time received a prison sentence of 5 years or more. * Have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a Governor. * Refuse to an application being made to the DBS for a criminal records certificate. |

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| Please sign below to; |
| 1. confirm that you are not disqualified from serving as a School Governor. |
| Signature Date |